

Airport Advisory Commission



MINUTES

January 15, 2026 3:00 p.m.

International Stearman Community Center, Stearman Building, Second Floor

1. Call to Order

The meeting was called to order by Aaron Repp at 3:00 p.m.

2. Roll Call:

Present

Aaron Repp (Chairperson)
David Christensen
David Carlton
Ken Springer (KCAP Rep)
Phillip Wolford (FBO Rep)
Greg Saul (Council Liaison)

Ex-Officio

Aaron Gavin (Director of Public Works)
Don Miles (Director of Parks & Recreation)

Absent

Public Members in Attendance

Scott Delawder
Toby Myers
Dave Scharfenberg

3. Approval of Minutes: November 20, 2025, Meeting

Ken Springer made a motion to accept the minutes of the meeting as presented and seconded by David Christensen. The motion passed unanimously.

4. Updates and Reports:

a. FBO Update (Phillip Wolford)

No update.

b. Airport Manager Update (Aaron Gavin)

Aaron Gavin provided the Airport Manager update stating that the commission reappointments for David Carlton, Ken Springer, and Phillip Wolford were on the January 20th Council agenda. Aaron also provided an update on the FY 26/27 TIP that was submitted by Hanson at the end of the year. He provided a handout showing the projects programmed and the funding requested and stated that the rehabilitation of the north portion of the apron was requested for this funding year.

Aaron also provided an update on the proposed solar farm that will be installed on airport property. He provided an exhibit showing the latest location of the installation and stated that currently construction is scheduled to begin this summer.

Aaron stated that an airport user, Donovan Godsil, has expressed interest in leasing land on airport property and constructing a private hangar. Aaron plans to meet with Mr. Godsil next week to discuss in more detail and will update the Commission at the next meeting.

Aaron stated that bids had been advertised for demolition of the terminal building and the bids would be opened on February 4th. David Carlton asked about a medallion that is on the side of the terminal building and stated that it would be nice to keep it. Aaron stated that he would see if it could be salvaged. Phillip Wolford asked when the project would start and how many days it would take to demolish. Aaron stated that it may need to go to City Council for approval in February and then contracts would need to be signed, so it would likely be sometime in the Spring. Don Miles stated that he thought the project allowed for 40 working days to complete.

Aaron also stated that the fuel farm bid was approved by City Council in December and awarded to Brandt Construction. Currently, staff is in the process of getting contracts signed for the project.

Phillip Wolford asked about the status of the parking lot project and if all of the approvals were completed for the project to start when weather allows. Aaron Gavin stated that everything was in place and then the project could start as soon as construction season starts up. David Carlton asked about the proposed project to resurface Runway 3-21 that is in the TIP and how long the runway would be out of commission. Aaron stated that it would likely be a couple of months, but a timeline has not been determined yet.

c. Airport Maintenance Update (Don Miles)

Don Miles provided a maintenance update stating that the airport was plowed during a few snow events in December and that the snowblower was working well. He also stated that staff is looking at the trees that the FAA designated for removal and plan to remove as conditions allow.

5. Old/Tabled Business:

None

6. New Business:

None

7. General Discussion of other Airport Related Topics

Aaron Repp stated that there are some divots in the grass runway and some mounds in the safety area between the grass runway. Don Miles stated that he would take care of

the issue. Phillip Wolford asked if the VASI lights were supposed to dim. Aaron Repp provided some guidance on the VASI lights and their operation.

8. Citizen Comments

Scott Delawder asked about the lean-to that he proposed to construct at the end of one of the T-hangars. Aaron Gavin stated that he would email him with details on required offset.

9. Next Meeting: The next meeting will be Thursday, February 19, 2025 at 3:00 p.m.

10. Adjournment: A motion was made by David Christensen, seconded by Ken Springer, to adjourn the meeting at 3:38 p.m.